



## REQUEST FOR MOST RESEARCH IMAGE SET

Attach Data Use Agreement for Research Image Set  
and email to [MOSTOnline@psq.ucsf.edu](mailto:MOSTOnline@psq.ucsf.edu)

DATE OF REQUEST: \_\_\_\_\_

NAME: \_\_\_\_\_

INSTITUTION: \_\_\_\_\_

DELIVERY ADDRESS: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

### IMAGE SET(S) REQUESTED:

#### MOST Knee Radiograph Image Sets

- Baseline PA and Lateral View X-rays
- Baseline Full-limb View X-rays
- 15-Month PA and Lateral View X-rays
- 30-Month PA and Lateral View X-rays
- 60-Month PA and Lateral View X-rays
- 60-Month Full-limb View X-rays
- 84-Month PA and Lateral View X-rays

#### MOST Knee MR Image Sets

- Baseline MRI
- 15-month MRI
- 30-month MRI
- 60-month MRI
- 84-month MRI

### SPECIAL REQUEST, COMMENTS, OR QUESTIONS:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- I agree to return any hard drive(s) shipped to me within ten working days at my own expense using a shipping service with tracking.***

*Note: Detailed return instructions will be enclosed with the hard drive.*

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#### Address the return shipment to:

MOST Imaging Coordinator  
University of California, San Francisco  
Department of Epidemiology & Biostatistics  
Mission Hall: Global Health & Clinical Sciences Building  
550 16th Street, 2nd floor, Box #0560  
San Francisco, CA 94158  
(415) 514-8177



**MULTICENTER OSTEOARTHRITIS STUDY (MOST)  
DATA USE AGREEMENT FOR LIMITED RESEARCH IMAGE SET**

Email signed and dated form to [MOSTOnline@psg.ucsf.edu](mailto:MOSTOnline@psg.ucsf.edu)

This Data Use Agreement is between the Multicenter Osteoarthritis Study (MOST) coordinators at the SF Coordinating Center, UCSF Department of Epidemiology and Biostatistics, and the Recipient (identified in section #6) of a limited research image set. The agreement is effective on the Effective Date (indicated in section #6).

Both parties are committed to complying with local, state, and federal laws and regulations, including the Privacy Rule of the Health Insurance Portability and Accountability Act (HIPAA) of 1996 relating to the protection and privacy of health information and regulation 45 CFR 164.514(e) relating to limited datasets.

1. Name of Entity Releasing the Limited Image Set:

Multicenter Osteoarthritis Study (MOST)  
SF Coordinating Center  
University of California, San Francisco Department of Epidemiology and Biostatistics  
San Francisco, California, U.S.A.  
MOST Online (<http://most.ucsf.edu>)

Principal Investigator: Michael Nevitt, Ph.D.

Study Title: Multicenter Osteoarthritis Study (MOST)

Study Sponsor: National Institutes of Health/National Institute on Aging  
Grant #: AG19069

Human Subjects Institutional Review Board Federalwide Assurance (FWA):  
FWA00000068 University of California, San Francisco

2. Preparation of the Limited Image set. The image set provided under this agreement excludes direct subject identifiers, as required by the HIPAA Privacy Rule, and does not contain any of the following elements:

1. Names
2. Geographic subdivisions smaller than a state (including addresses and zip codes)
3. Dates directly related to an individual
4. Telephone numbers
5. Facsimile numbers
6. Electronic mail addresses

7. Social Security numbers
  8. Medical record numbers
  9. Health plan beneficiary numbers
  10. Account numbers
  11. Certificate/license numbers
  12. Vehicle identifiers and serial numbers
  13. Device identifiers and serial numbers
  14. Universal resource locators (URLs)
  15. Internet Protocol (IP) address numbers
  16. Biometric identifiers, including fingerprints and voiceprints
  17. Full face photographic images and any other comparable images
  18. Other identifying numbers directly related to an individual
3. Purpose of Limited Image set. The Recipient of the image set, and the agents to whom the Recipient provides the image set, are permitted to use and disclose the image set for the following purpose(s):
- o Human subjects research
  - o Educational activities (i.e., teaching activities, development of clinical guidelines)
4. Responsibilities of the Recipient. The Recipient of the image set, and agents to whom the Recipient provides the image set, agrees to:
- A. Use or disclose the image set only as permitted by this agreement or as otherwise required by law.
  - B. Use appropriate safeguards to prevent the use or disclosure of the image set other than as permitted by this agreement. The Recipient is committed to securing the data using appropriate computer technology and other standard measures, such as password protection, encryption of the data, and access restrictions to computer and data storage areas.
  - C. Ensure that any agents to whom the Recipient provides the image set (including subcontractors, students, fellows, analysts, etc.) agrees and adheres to the same conditions and restrictions on the use and disclosure of the image set that apply to the Recipient through this agreement. Individuals not working directly with the Recipient must sign a Data Use Agreement and obtain an image set by following steps described on MOST Online (<http://most.ucsf.edu>).
  - D. Not use the information in the image set to identify or contact the research participants from whom the data originated, their relatives, employers, household members, or other related parties.
  - E. Accept all responsibility for data analysis, results from analyses, and any consequences resulting from a breach of research participant privacy in connection with the image set.

- F. Obtain approval from the Recipient's local Institutional Review Board (IRB), if required for any use or disclosure of the image set, before the initiation of analyses. Recipient agrees to provide documentation of his/her local IRB approval or exemption to [MOSTOnline@psg.ucsf.edu](mailto:MOSTOnline@psg.ucsf.edu) if requested by MOST coordinators.
  - G. Cite and acknowledge the Multicenter Osteoarthritis Study (MOST) and its funding source in all abstracts, presentations, and publications, using language detailed in the MOST Guidelines for Publications Using Public Use Datasets available on MOST Online (<http://most.ucsf.edu>), and make a good faith effort to follow the other provisions of these guidelines.
  - H. Return any hard drives provided by the Multicenter Osteoarthritis Study (MOST), SF Coordinating Center within ten working days after receiving the image Set.
  - I. Report any use or disclosure of the image set not permitted by this agreement in writing to [MOSTOnline@psg.ucsf.edu](mailto:MOSTOnline@psg.ucsf.edu) within five days after the Recipient becomes aware of the unauthorized use or disclosure.
5. Term and Termination.
- A. Term. The term of this agreement shall commence on the Effective Date (indicated in section #6) and shall continue for as long as the Recipient and their agents retains the image set, unless terminated sooner as set forth in this agreement.
  - B. Termination by Recipient. The Recipient may terminate this agreement at any time by notifying [MOSTOnline@psg.ucsf.edu](mailto:MOSTOnline@psg.ucsf.edu) and by returning the hard drive containing the image set and destroying any copies of the image set.
  - C. Termination by University of California, San Francisco. University of California, San Francisco may terminate this agreement at any time by blocking the Recipients access to additional datasets, image sets, and other study materials.
  - D. Termination for Cause. Upon the University of California, San Francisco's knowledge of a material breach of this agreement by the Recipient and/or the Recipient's agents, the University of California, San Francisco shall either provide an opportunity for the Recipient to cure the breach or end the violation OR terminate this agreement if the Recipient does not satisfactorily cure the breach or end the violation within the timeframe set forth and to the satisfaction of the University of California, San Francisco. The University of California, San Francisco may immediately terminate this agreement if a cure is not possible.
  - E. Miscellaneous
    - i. Regulatory references. Reference in this agreement to the HIPAA Privacy Rule and regulation 45 CFR 164.514(e) means the regulation as in effect or as amended.
    - ii. Amendment. The parties agree to take action as is necessary to amend this agreement from time to time as is necessary for the University of California, San Francisco to comply with changes in local, state and

federal laws and regulations relating to the use and disclosure of the image set.

- iii. Interpretation. Any ambiguity in this agreement shall be resolved to permit the University of California, San Francisco to comply with local, state and federal laws and regulations relating to the use and disclosure of the image set.
- iv. Agreement Execution. ***By signing below, the Recipient is certifying that he/she, and any agents to whom the Recipient provides the image set, agrees to use or disclose the information contained in the image set only as permitted in this agreement and agrees to return any hard drives provided by Multicenter Osteoarthritis Study (MOST) coordinators within ten working days.***

6. Recipient Information, Signature, and Effective Date.

Full Name *(Please print)*: \_\_\_\_\_

Institution: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Signature: \_\_\_\_\_

Effective Date: \_\_\_\_\_